

Building Consent Application Pack For Minor Internal Alterations

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DCCBCA-F2-02

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*Copies of these documents are available on the DCC website:
www.dunedin.govt.nz/services/building-consents/forms-and-checklists*

Instructions

All applicable sections of the Project Information and Building Consent application must be completed accurately including identification of all means of compliance to show how the building design proposes to meet the requirements of each relevant clause of the building code.

Please use a black ink pen when completing this form.

All alternative solutions must be identified and justification for each included on a separate Record of Alternative Solution form.

Plans and specifications are required to accompany the application form and clearly indicate how the building design complies with the building code.

All plans are required to be submitted on plain white paper with black ink.

Please ensure that before any building consent is submitted that the Application Form is completed, all Alternative Solutions are identified in the "Means Of Compliance" section and that an "Application For and Record of Alternative Solution" form is completed for each proposed alternative solution.

It is the responsibility of the designer or owner to identify and justify the use of all Alternative Solutions.

If any of these forms are not fully completed the application will be rejected and the applicant sent away to complete it correctly. Incorrect applications received by mail will be returned to the applicant.

Consents Containing Plumbing Work

A schedule of pipe sizes and types will be required to be specified or shown on the plan for all plumbing and drainage consent applications.

The information could be given on a pipework layout plan with specific standards quoted in a specification. Generic Specifications which give a list of material standards, of which a large number are not in the consent, will not be accepted. Specifications must be specific to the application.

Examples of required information

Foul Water

Sanitary Plumbing

Waste pipe & trap Sink - 40mm PVC to AS/NZS 1260

Waste pipe & trap to Hand Basin - 40mm PVC to AS/NZS 1260

Waste pipe & trap bath – 40mm PVC to AS/NZS 1260

Waste pipe & trap to laundry tub – 40mm to AS/NZS 1260

Foul & Storm water Drainage

Pipe type and standards, sizes, grades, inspection openings, grease traps, etc scheduled similar to above

DUNEDIN CITY COUNCIL BUILDING CONTROL

Water Supply

Hot Water pipework to sink 20mm, Polybutylene to AS/NZS 2642: Parts 1,2&3

Hot Water pipework to bath 20mm Polybutylene to NZS3501

Hot Water pipework Laundry tub 20mm Polybutylene to AS/NZS 2642: Parts1,2&3

Hot Water pipework Basin 15mm to Polybutylene to AS/NZS 2642: Parts 1,2&3

Hot water pipework 600mm from cylinder 20mm copper to NZS3501

It will also need to be noted what compliance method is to be used
G12/AS1 or G12/VM1 (AS/NZS 3500.1 section 2, 3 & 4 and appendix C.)

If the plumber/ drain layer should decide on site to use another type or size of pipe it should be very easy to do this as a minor amendment with no charge.

It may not be necessary to know the exact make of the Hot water heating systems but it is essential that the details of the type, venting/ valving, size, access and location be provided. This can also be altered on site as a minor amendment if required.

Minor Alterations Check Sheet

To avoid processing delays, use this check sheet to assist when lodging a complete Building Consent application.

Please attach two copies of plans and specifications with your completed Building Consent application form.

Tick each relevant box and please ensure you attach the following information if applicable.

☐

Clear black ink on white paper

Fax paper, graph paper and pencil drawings are NOT acceptable.

☐

Plan (1:100/1:50):

Two copies of a plan showing the location of the work. Scale not less than 1:100.

☐

Specifications:

Two copies of the specifications which include full details of the type, size, standards, fixings and full installation details of all materials. (On smaller work this may be included on the plans)

☐

Application fee/s:

All application fees are to be paid at the consent lodgement stage.

☐

All **Alternative Solutions** must be identified and justification for each included on a separate Record of Alternative Solution Form.

*For Office
Use Only*

☐☐☐☐☐



Application for Project Information Memorandum and/or Building Consent

Section 33 or Section 45, Building Act 2004

Note: Please use a black ink pen when completing this form.

Warning: Any alterations made to this application either before or after the Building Consent has been issued may incur an additional fee.

This application is for:

- ☐ Both Building Consent and a Project Information Memorandum
 ☐ Project Information Memorandum
☐ Amendment to Building Consent ABA _____
 ☐ Building consent only, in accordance with project information memorandum no: _____
☐ Staged Consent

PART A: Complete Part A in all cases

PROJECT LOCATION

(Street Address)

FIRST POINT OF CONTACT FOR COMMUNICATIONS FOR THIS APPLICATION:

Consent to be posted to: ☐ YES ☐ NO

Name: _____

Mailing Address: _____

Postcode: _____

Mobile: _____

Tel: (daytime) _____

Tel: (evening) _____

Fax: _____

Email: _____

THE OWNER¹

Consent to be posted to: ☐ YES ☐ NO

Name of Owner: _____

[include preferred form of address, eg. Mr, Miss, Dr if an individual]

Phone number: Mobile: _____ Daytime: _____

A/Hours: _____ Fax: _____

Address: _____

Postcode: _____

Email address: _____

The following evidence of ownership is attached to this application:

- ☐ Copy of certificate of title
 ☐ Agreement for sale and purchase
☐ Lease
 ☐ Or other document showing full name of legal owner(s) of the building

LEGAL DESCRIPTION

Property Number: _____

Valuation Roll Number: _____

Lot: _____ DP: _____

Section: _____ Block: _____

Survey District: _____

PROJECT

- ☐ Building Certifier Certificate
 ☐ Alteration
 ☐ Addition
☐ New or Relocated Building
 ☐ Change of Use
 ☐ Demolition

Description of Intended Work (in detail) _____

Intended life: ☐ Indefinite (but not less than 50 years)

Specified as _____ years

Being stage _____ of _____ stages

Estimated value of work (inclusive of GST)²: \$ _____

C/T supplied by owner ☐ C/T supplied by DCC ☐

AGENT

Consent to be posted to: ☐ YES ☐ NO

Name of Agent: _____

[only required if application is being made on behalf of owner]

Mailing Address: _____

Postcode: _____

Street address/registered office: _____

Phone number: Mobile: _____ Daytime: _____

A/Hours: _____ Fax: _____

Email address: _____

Relationship to Owner: _____

[state details of the authorisation from the owner to make the application on the owner's behalf]

THE BUILDING

Building name: [insert building name if applicable] _____

Number of levels: [include ground level and any levels below ground] _____

Level/unit number: [insert level/unit number if applicable] _____

Area: [total floor area; indicate area affected by the building work if less than the total area] _____

Current, lawfully established, use: [include number of occupants per level and per use if more than 1 (e.g. boarding house, domestic dwelling, hotel, motel, office, commercial)] _____

Year first constructed: _____

[insert year approx. date is acceptable e.g. c1920s or 1960-1970]

1 Under Section 33 or 45 of the Building Act 2004 the applicant must be the owner of the land on which building work is contemplated or a person who or which has agreed in writing, whether conditionally or unconditionally, to purchase the land or any leasehold estate or interest in the land, or to take a lease of the land, while the agreement remains in force

2 The value of building work shall be the aggregate of the values, determined in accordance with section 10 of the Goods and Services Tax Act 1985, of all goods and services to be supplied for that building work

PART B: PERSONNEL

Complete Part B as far as possible in all cases. Give names addresses and telephone numbers.
Give relevant registration numbers if possible.

Builder(s): _____

Registered Drainlayer: _____

Registered Plumber: _____

Registered Gasfitter: _____

Registered Electrician: _____

Designer(s): _____

Other: _____

☐ Do you want prescribed Energy Work (Electrical) to be part of this Building Consent?

☐ Do you want prescribed Energy Work (Gas) to be part of this Building Consent?

Name (Owner): _____ Signature: _____ Date: _____

Or, I declare I have been authorised by the owner to make this application:

Name (Agent): _____ Signature: _____ Date: _____

PRIVACY ACT 1993

The information you have provided on this form is required so that your building consent application can be processed under the Building Act 2004. The Council collates statistics relating to issued building consents and has a statutory obligation to regularly forward these to Statistics NZ. The Council stores the information on a public register which must be supplied (as previously determined by the ombudsman) to whomsoever requests the information. Under the Privacy Act 1993 you have the right to see and correct personal information the Council holds about you.

FOR COUNCIL USE ONLY

| | ABA | PIM | Checked by | Date | Time Taken in minutes | Cost (Minutes x Rate) |
|--|-----|-----|------------|------|-----------------------|-----------------------|
| Building | | | | | | |
| Plumbing & Drainage | | | | | | |
| Means of Egress & Fire Safety Features | | | | | | |
| Engineering | | | | | | |
| Roadway | | | | | | |
| Water | | | | | | |
| Hazardous Substances | | | | | | |
| Health | | | | | | |
| Planning | | | | | | |
| Effluent Disposal | | | | | | |
| Admin | | | | | | |
| DBH | | | | | | |
| BRANZ Inspections | | | | | | |
| Less Deposit | | | | | | |
| Total Additional Fees | | | | | | |

Fire Design Review Unit ☐

Development Contribution ☐

S37 Form 4 Required ☐

☐ No Building Work May Proceed

☐ Partial Building Work

Specified Systems (BWOF) ☐

Conditions of Consent Required ☐

Details of Conditions:

Report:

Approved for issue of Building Consent

Building Control Officer: _____

Date: ____/____/____

PART C: PROJECT DETAILS

Complete Part C only if you have not applied separately for a project information memorandum.

The project involves the following matters – (tick each applicable box, if any, and attach relevant information in duplicate):

- ☐ Location, in relation to legal boundaries.
- ☐ Building work over or adjacent to any road or public place.
- ☐ Disposal of stormwater and wastewater.
- ☐ Precautions to be taken where building work is to take place over existing drains or sewers or in close proximity to wells or watermain.
- ☐ Provisions to be made in any demolition work for the protection of the public, suppression of dust, disposal of debris, disconnection from public utilities, and suppression of noise.
- ☐ Any cultural heritage significance of the building or building site, including whether it is on a marae.

THE PROJECT

List building consents previously issued for this project (if any): [list who issued the consent, the date of issue and the consent number]

Project information memorandum

The following matters are involved in the project:

- ☐ Subdivision
- ☐ Alterations to land contours
- ☐ New or altered connections to public utilities
- ☐ New or altered locations and/or external dimensions of buildings
- ☐ New or altered access for vehicles
- ☐ Other matters known to the applicant that may require authorisations from the territorial authority: [specify]

PART D: BUILDING DETAILS

Complete Part D in all cases.

The application is accompanied by – (tick each applicable box, attach relevant documents in duplicate):

- ☐ The drawings, specifications, and other documents according to which the building is proposed to be constructed to comply with the provisions of the building code, with supporting documents, if any, including –
- ☐ Building certificates.
- ☐ Producer statements.
- ☐ References to accreditation certificates issued by the Department of Building & Housing.
- ☐ References to determinations issued by the Department of Building & Housing.
- ☐ Proposed procedures, if any, for inspection during construction.

DISTRICT PLAN/RESOURCE MANAGEMENT ACT

All building work must comply with the District Plan or with a resource consent under the Resource Management Act before it can be legally built.

Your building consent application will be assessed to determine whether your proposed activity complies with the District Plan. Where your activity does not comply, you will be required to obtain the appropriate resource consent(s) prior to commencing any construction.

Attachments

The following documents are attached to this application:

- ☐ Development contribution notice (Form 3)
- ☐ Previous PIM
- ☐ RMA No
- ☐ 3rd Set of Plans for NZFS Design Review Unit

PART E: COMPLIANCE SCHEDULE DETAILS

Complete part E for all new buildings and alterations, and single residential dwellings with Cable Cars, where a compliance schedule is required.

Do you have a current Warrant of Fitness? ☐ Yes ☐ No

If yes, please supply your Warrant of Fitness Number _____
and a **copy of your Compliance Schedule**.

SYSTEMS NECESSITATING A COMPLIANCE SCHEDULE/ OR AMENDMENT TO COMPLIANCE SCHEDULE

The building will contain the following – (tick each applicable box and attach proposed inspection, maintenance, and reporting procedures.)

| | Existing | New | Altered | Removed |
|--|--------------------------|--------------------------|--------------------------|--------------------------|
| 1 Automatic Systems for Fire Suppression. | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 2 Automatic or Manual Emergency warning systems for fire or other dangers. | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 3/1 Automatic Doors. | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 3/2 Access Control Doors. | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 3/3 Interfaced Fire or Smoke Doors or Windows. | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 4 Emergency Lighting Systems. | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 5 Escape Route Pressurisation Systems. | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 6 Riser Mains for use by Fire Services. | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 7 Automatic Backflow Preventers connected to a Potable Water Supply. | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 8/1 Passenger Lifts. | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 8/2 Service Lifts. | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 8/3 Escalators. | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 9 Mechanical Ventilation or Air Conditioning Systems. | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 10 Building Maintenance Units. | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 11 Laboratory Fume Cupboards. | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 12/1 Audio Loops | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 12/2 FM radio Frequency Systems and Infrared Beam Transmitters. | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 13/1 Mechanical Smoke Control. | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 13/2 Natural Smoke Control. | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 13/3 Smoke Curtains. | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 14/1 Emergency Power Systems for 1 to 13. | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 14/2 Signs also 15/4. | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 15/1 Systems for Spoken Information for Evacuation. | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 15/2 Final Exits. | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 15/3 Fire Separations. | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 15/4 Signs for Evacuation also 14/2. | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 15/5 Smoke Separations. | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| 16 Cable Cars | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| (I) Sec 103d BA 2004 Means of Escape from Fire | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| (II) Sec 103d BA 2004 Safety Barriers. | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| (III) Sec 103d BA 2004 Means of Access & Facilities. | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| (IV) Sec 103d BA 2004 Handheld Hose Reels | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| (V) Sec 103d BA 2004 Signs for Bldg Code and S120 | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |
| Other Features to be included in Compliance Schedule. | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> | <input type="checkbox"/> |

The building work will comply with the building code as follows:

| Clause [tick relevant clause numbers of building code] | Means of Compliance [refer to the relevant compliance document(s) or detail of alternative solution in the plans and specifications; if not applicable, put n/a] | Waiver/Modification Required [state nature of waiver or modification of building code required; if not applicable, put n/a] |
|---|---|--|
| <input type="checkbox"/> B1 Structure | <input type="radio"/> Acceptable Solution <input type="radio"/> Alternative Solution <input type="radio"/> Verification Method | |
| <input type="checkbox"/> B2 Durability | <input type="radio"/> Acceptable Solution <input type="radio"/> Alternative Solution <input type="radio"/> Verification Method | |
| <input type="checkbox"/> C1 Outbreak of fire | <input type="radio"/> Acceptable Solution <input type="radio"/> Alternative Solution <input type="radio"/> Verification Method | |
| <input type="checkbox"/> C2 Means of escape | <input type="radio"/> Acceptable Solution <input type="radio"/> Alternative Solution <input type="radio"/> Verification Method | |
| <input type="checkbox"/> C3 Spread of fire | <input type="radio"/> Acceptable Solution <input type="radio"/> Alternative Solution <input type="radio"/> Verification Method | |
| <input type="checkbox"/> C4 Structural stability during fire | <input type="radio"/> Acceptable Solution <input type="radio"/> Alternative Solution <input type="radio"/> Verification Method | |
| <input type="checkbox"/> D1 Access routes | <input type="radio"/> Acceptable Solution <input type="radio"/> Alternative Solution <input type="radio"/> Verification Method | |
| <input type="checkbox"/> D2 Mechanical installations for access | <input type="radio"/> Acceptable Solution <input type="radio"/> Alternative Solution <input type="radio"/> Verification Method | |
| <input type="checkbox"/> E1 Surface water | <input type="radio"/> Acceptable Solution <input type="radio"/> Alternative Solution <input type="radio"/> Verification Method | |
| <input type="checkbox"/> E2 External moisture | <input type="radio"/> Acceptable Solution <input type="radio"/> Alternative Solution <input type="radio"/> Verification Method | |
| <input type="checkbox"/> E3 Internal moisture | <input type="radio"/> Acceptable Solution <input type="radio"/> Alternative Solution <input type="radio"/> Verification Method | |
| <input type="checkbox"/> F1 Hazardous agents on site | <input type="radio"/> Acceptable Solution <input type="radio"/> Alternative Solution <input type="radio"/> Verification Method | |
| <input type="checkbox"/> F2 Hazardous building materials | <input type="radio"/> Acceptable Solution <input type="radio"/> Alternative Solution <input type="radio"/> Verification Method | |
| <input type="checkbox"/> F3 Hazardous substances and processes | <input type="radio"/> Acceptable Solution <input type="radio"/> Alternative Solution <input type="radio"/> Verification Method | |
| <input type="checkbox"/> F4 Safety from falling | <input type="radio"/> Acceptable Solution <input type="radio"/> Alternative Solution <input type="radio"/> Verification Method | |
| <input type="checkbox"/> F5 Construction and demolition hazards | <input type="radio"/> Acceptable Solution <input type="radio"/> Alternative Solution <input type="radio"/> Verification Method | |
| <input type="checkbox"/> F6 Visibility in escape routes | <input type="radio"/> Acceptable Solution <input type="radio"/> Alternative Solution <input type="radio"/> Verification Method | |
| <input type="checkbox"/> F7 Warning systems | <input type="radio"/> Acceptable Solution <input type="radio"/> Alternative Solution <input type="radio"/> Verification Method | |
| <input type="checkbox"/> F8 Signs | <input type="radio"/> Acceptable Solution <input type="radio"/> Alternative Solution <input type="radio"/> Verification Method | |

APPLICATION FOR PROJECT INFORMATION MEMORANDUM AND/OR BUILDING CONSENT continued

The building work will comply with the building code as follows:

| Clause [tick relevant clause numbers of building code] | Means of Compliance [refer to the relevant compliance document(s) or detail of alternative solution in the plans and specifications; if not applicable, put n/a] | Waiver/Modification Required [state nature of waiver or modification of building code required; if not applicable, put n/a] |
|---|---|--|
| <input type="checkbox"/> G1 Personal hygiene | <input type="radio"/> Acceptable Solution <input type="radio"/> Alternative Solution <input type="radio"/> Verification Method | |
| <input type="checkbox"/> G2 Laundering | <input type="radio"/> Acceptable Solution <input type="radio"/> Alternative Solution <input type="radio"/> Verification Method | |
| <input type="checkbox"/> G3 Food preparation and prevention of contamination | <input type="radio"/> Acceptable Solution <input type="radio"/> Alternative Solution <input type="radio"/> Verification Method | |
| <input type="checkbox"/> G4 Ventilation | <input type="radio"/> Acceptable Solution <input type="radio"/> Alternative Solution <input type="radio"/> Verification Method | |
| <input type="checkbox"/> G5 Interior environment | <input type="radio"/> Acceptable Solution <input type="radio"/> Alternative Solution <input type="radio"/> Verification Method | |
| <input type="checkbox"/> G6 Airborne and impact sound | <input type="radio"/> Acceptable Solution <input type="radio"/> Alternative Solution <input type="radio"/> Verification Method | |
| <input type="checkbox"/> G7 Natural light | <input type="radio"/> Acceptable Solution <input type="radio"/> Alternative Solution <input type="radio"/> Verification Method | |
| <input type="checkbox"/> G8 Artificial light | <input type="radio"/> Acceptable Solution <input type="radio"/> Alternative Solution <input type="radio"/> Verification Method | |
| <input type="checkbox"/> G9 Electricity | <input type="radio"/> Acceptable Solution <input type="radio"/> Alternative Solution <input type="radio"/> Verification Method | |
| <input type="checkbox"/> G10 Piped services | <input type="radio"/> Acceptable Solution <input type="radio"/> Alternative Solution <input type="radio"/> Verification Method | |
| <input type="checkbox"/> G11 Gas as an energy source | <input type="radio"/> Acceptable Solution <input type="radio"/> Alternative Solution <input type="radio"/> Verification Method | |
| <input type="checkbox"/> G12 Water supplies | <input type="radio"/> Acceptable Solution <input type="radio"/> Alternative Solution <input type="radio"/> Verification Method | |
| <input type="checkbox"/> G13 Foul water | <input type="radio"/> Acceptable Solution <input type="radio"/> Alternative Solution <input type="radio"/> Verification Method | |
| <input type="checkbox"/> G14 Industrial liquid waste | <input type="radio"/> Acceptable Solution <input type="radio"/> Alternative Solution <input type="radio"/> Verification Method | |
| <input type="checkbox"/> G15 Solid waste | <input type="radio"/> Acceptable Solution <input type="radio"/> Alternative Solution <input type="radio"/> Verification Method | |
| <input type="checkbox"/> H1 Energy efficiency | <input type="radio"/> Acceptable Solution <input type="radio"/> Alternative Solution <input type="radio"/> Verification Method | |

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(BCO) App. check: _____

(Admin.) App. check: _____

Date: ____/____/____

PIM Fee \$ _____

ABA Fee: \$ _____

Sewer Connection: FS/SW \$ _____

Seal Off \$ _____

BRANZ/DBH: \$ _____

CT: \$ _____

Total: \$ _____

Prepayment No: _____

Receipt No: _____

Amount \$ _____

BUILDING CONSENT FEES

The following schedule is for charges under the Building Act 2004

This current schedule of fees will apply from **1 July 2009**

All fees in this notice are inclusive of GST

| Estimated Value | Project Information Memorandum (PIM) only fee | Combined Building Consent and PIM Fee |
|------------------------|---|---------------------------------------|
| 0 - 5,000 | 55.00 | 415.00 |
| 5,001 - 10,000 | 106.00 | 804.00 |
| 10,001 - 19,999 | 207.00 | 1265.00 |

BRANZ and DBH require an additional combined levy on combined building consents, of \$2.97 per \$1,000.00 on values of \$20,000.00 and over, (to be paid in addition to the total fee).

NB The BRANZ and DBH levy is taken on the total value of work - Do NOT deduct the first \$20,000

| | | |
|----------------------------|---------|-----------|
| 20,000 - 50,000 | 224.00 | 1953.00 |
| 50,001 - 75,000 | 453.00 | 2505.00 |
| 75,001 - 100,000 | 580.00 | 3424.00 |
| 100,001 - 200,000 | 754.00 | 5201.00 |
| 200,001 - 300,000 | 998.00 | 6635.00 |
| 300,001 - 400,000 | 1002.00 | 8139.00 |
| 400,001 - 500,000 | 1187.00 | 9621.00 |
| 500,001 - 600,000 | 1337.00 | 11,285.00 |
| 600,001 - 700,000 | 1578.00 | 12,538.00 |
| 700,001 - 800,000 | 1600.00 | 13,790.00 |
| 800,001 - 900,000 | 1700.00 | 15,131.00 |
| 900,001 - 1,000,000 | 1900.00 | 16,549.00 |
| Over 1,000,001 | 1900.00 | |

| | | |
|---|-------|--|
| Space Heaters | 55.00 | 245.00 |
| Demolition per building | 55.00 | 245.00 |
| Values \$20,000 and over will need to pay BRANZ & DBH Levies | | Drainage seal off fee of \$80.00 may be required per each drain to be sealed off. |
| Marquees | 55.00 | 245.00 |
| Pole/Veranda Signs | 55.00 | 245.00 |
| Swimming Pool Fences | 55.00 | 245.00 |
| Fire Alarm Protection System | 55.00 | 245.00 |

NOTE: Consents over \$1,000,000.00 are charged at the hourly rates plus administration and Project Information Memorandum fees. The above fees contain separate elements for administration and technical review.

General Information

The above fees are payable in advance on application for a building consent. The fee covers the provision of a code compliance certificate upon satisfactory completion of the work.

Where the cost of services provided in the building consent process exceed the fee stated above the additional costs may be charged at the cost of that service provided by any required specialist consultant or staff time based on the current hourly rate of \$102.00 per hour plus any disbursements and payment will be required before the Code Compliance Certificate is issued.

Normal Inspection Hours: 8.30am - 4.30pm Monday - Friday (Outside these hours by Special Request)

Drainage connection fees are payable in addition to the above fees. See overleaf for drainage and other general fees and deposits.

Plans that are required to be assessed by the NZ Fire Service Design Review Unit incur a charge that will be passed on to the applicant. This charge will be invoiced in addition to the DCC fee.

Request for Information (Property Searches) refer to Administration Team.

DRAINAGE AND OTHER FEES PAYABLE IN ADDITION TO BUILDING CONSENT FEES

| | |
|--|-------------------|
| Sewer Connections Fees | |
| Foul Sewer (Saddle) connection | \$350.00 |
| Stormwater (Saddle) connection | \$350.00 |
| Seal Off Sewer Fee | \$80.00 |
| After Hours Building and Drainage Inspections | |
| Inspection | \$193.00 |
| Private Foul and Stormwater Drain in Common (DIC) | |
| <i>Note: This work will also require Building Consent.</i> | |
| Private Foul and Stormwater Drain in Common Application | \$128.00 |
| Per each additional party | \$54.00 |
| Site Evaluation | |
| On-site Effluent Disposal | \$102.00 per hour |

OTHER GENERAL FEES AND DEPOSITS

| | | |
|--|-------------------------------|--|
| Certificate of Acceptance | | Refer to appropriate value of work on combined consent fee (see fees overleaf) |
| Certificate for Public Use | \$96.00 (minimum fee/deposit) | \$102.00 per hour thereafter |
| Building Warrant of Fitness Inspection Charge | \$102.00 (minimum fee) | \$95.00 per hour thereafter |
| Building Warrant of Fitness Not Received Notification | \$36.00 | |
| Building Warrant of Fitness Return Fee | \$96.00 | |
| Building Warrant of Fitness Return Fee & Form 12 | \$132.00 | |
| Building Warrant of Fitness Request For More Information | \$36.00 | |
| Building Compliance Certificates (Sale of Liquor Act) | \$96.00 | |
| Amended Plan Application | \$96.00 (deposit only) | \$102 per hour thereafter |
| Current Hourly Rate | \$102.00 | |
| Lapsed Consent Inspection Fee - per inspection | \$96.00 per inspection | |
| Consideration of Schedule 1 Exemptions | \$102.00 per hour | |
| Submit As-Built Plan for Schedule 1 exempt building work for filing on Council records | \$34.00 | |
| Consent Exemption Fee (item K) | \$96.00 | |
| S71-S76 Hourly Rate Plus LINZ Lodgement Fee | \$102.00 per hour | |
| Certificate of Title - (C/T) | \$10.00 | |
| Building Consent Lists | \$278.00 | per annum |
| Building Consent Lists | \$28.00 | per month |

Jim Harland, CHIEF EXECUTIVE



APPLICATION FOR AND RECORD OF ALTERNATIVE SOLUTION
(applicant to complete)

Site Address: ABA:
Owner: Phone: (wk)
..... (hm)
Contractor/Contact: Phone: (wk)
..... (hm)

COMPONENT

Relevant Clause NZ Building Code

Particulars Requiring Alternative Solution

.....
.....
.....
.....

VERIFICATION METHOD

| | |
|------------------------------|-----------------------------|
| Calculation By: | Documentation: |
| | Date: / / |
| Laboratory Test By: | Documentation: |
| | Date: / / |
| Test in Situ By: | Documentation: |
| | Date: / / |
| Producer Statement By: | Date: / / |

Performance History:
.....
.....

Dunedin City Council Use Only

Comments:
.....
.....

Approved By: Date: / /



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